

January 2, 2020

At 6:30 pm, Supervisor Gayle Ashbery called to order the 2020 Organizational meeting of the Town Board of the Town of Carlton. Present were the following Board members: Councilman John Fitzak, Councilman Jeffery Gifaldi and Councilwoman Deborah Yockel. Councilman Dana Woolston was excused.

Also present Kurt VanWycke, Highway Supt. and Doug Heath, Town Attorney.

Roll call and the Pledge of Allegiance were said.

A motion by Mr. Fitzak to approve Attachment #1 section Appointments by the Town Board seconded by Mr. Gifaldi and carried.

A motion by Mr. Fitzak to approve Attachment #1 section 2 Appointment of Lynda Woolston in the interim of a replacement by the Town Board to seconded by Mr. Gifaldi and carried

A motion by Mr. Gifaldi to approve Attachment #1 section 3 Appointments by the Town Board seconded by Mrs. Yockel and carried

A motion by Mr. Gifaldi to approve Attachment #2 section 1, Salaries for elected officials seconded by Mr. Fitzak and carried.

A motion by Mrs. Yockel to approve Attachment #2 section 2, Salaries for appointed officials seconded by Mr. Gifaldi and carried.

A motion by Mr. Gifaldi to approve Attachment #2 section 3, Wages for select positions seconded by Mr. Fitzak and carried.

A motion by Mr. Fitzak to approve Attachment # 3 Highway Dept. pay schedule and employee benefits seconded by Mr. Gifaldi and carried.

A motion by Mr. Fitzak to set the Town Board meeting for the 2<sup>nd</sup> Tuesday of every month at 7pm was seconded by Mr. Gifaldi and carried.

A motion by Mr. Fitzak to approve Douglas Heaths proposed agreement for the 2020 year second by Mr. Gifaldi and carried.

A motion by Mr. Fitzak to set the Workshop meeting for the 4<sup>th</sup> Thursday of every month at 6:30pm minus the months of July and November was seconded by Mr. Gifaldi and carried.

Mr. Heath handed the board members regulations on keeping chickens on their properties in the town of Carlton. Discussion followed.

Mr. Heath also spoke regarding keeping the Towns Historical records in the Town Vault as the Town Clerk is the Towns records management officer. Discussion followed.

A motion at 6:46 pm by Mrs. Yockel to Adjourn, seconded by Mr. Fitzak and carried

Karen Narburgh, Town Clerk

February 11, 2020

At 7:00 pm, Supervisor Gayle Ashbery called to order the regular monthly meeting of the Town Board of the Town of Carlton. Present were the following Board members: Councilman Jeffery Gifaldi, Councilman John Fitzak, Councilwoman Deborah Yockel and Councilman Dana Woolston.

Also present was Kurt VanWycke, Highway Supt and Douglas Heath, Town Attorney

Following roll call and the Pledge of Allegiance, the minutes of January 14, 2020 were approved, motion by Mrs. Yockel seconded by Mr. Woolston and carried.

A motion by Mr Fitzak to approve Superintendent VanWycke's proposed 284 agreement, second by Mr. Gifaldi and carried.

Under Privilege of the Floor, Bruce Schmidt of Bluff Rd spoke regarding his concerns of the lake levels and the impact they are having on the bluff. He wanted to know if this has been looked into.

A motion by Mr. Fitzak to approve the Supervisors report was seconded by Mr. Woolston and carried.

A motion by Mr. Gifaldi to approve the Town Clerk report was seconded by Mrs. Yockel and carried.

A motion by Mrs. Yockel to approve Justice Hurleys report seconded by Mr. Woolston and carried.

A motion by Mrs. Yockel to approve Justice Russelles report seconded by Mr. Fitzak and carried.

Mr. VanWycke gave an update on Water and Highway activities.

In the month of December the Carlton Fire Company responded to 25 calls with a total of 142.75 man hours.

A motion by Mr. Woolston to approve the vouchers in the amount of \$202,436.77 second by Mrs. Yockel and carried.

At 7:12 a motion by Mr. Woolston to adjourn the regular meeting second by Mr. Fitzak and carried.

Karen Narburgh,  
Town Clerk

March 10, 2020

At 7:00 pm, Supervisor Gayle Ashbery called to order the regular monthly meeting of the Town Board of the Town of Carlton. Present were the following Board members: Councilman Jeffery Gifaldi, Councilman John Fitzak, Councilwoman Deborah Yockel and Councilman Dana Woolston.

Also present was Kurt VanWycke, Highway Supt and Douglas Heath, Town Attorney

Following roll call and the Pledge of Allegiance, the minutes of February 11, 2020 were approved, motion by Mr. Fitzak seconded by Mr. Woolston and carried.

A motion by Mr. Gifaldi to hire Bryan Hazel as the Deputy Zoning Enforcer at a pay rate of 13.67 per hour seconded by Mrs. Yockel and carried.

A motion by Mr. Woolston to purchase a used fire equipment truck from the Carlton Fire Company for the amount of \$1,600.00 seconded by Mrs. Yockel and carried.

A motion by Mr. Fitzak to re-appoint Holly Ricci Canham to the Board of Assessment review term 10-1-2019-9-30-2024 second by Mrs. Yockel and carried.

A motion by Mr. Fitzak to approve the Supervisors report was seconded by Mr. Woolston and carried.

A motion by Mr. Gifaldi to approve the Town Clerk report was seconded by Mrs. Yockel and carried.

A motion by Mrs. Yockel to approve Justice Hurleys report seconded by Mr. Woolston and carried.

A motion by Mrs. Yockel to approve Justice Russelles report seconded by Mr. Fitzak and carried.

Mr. VanWycke gave an update on Water and Highway activities.

In the month of December the Carlton Fire Company responded to 25 calls with a total of 142.75 man hours.

A motion by Mr. Woolston to approve the vouchers in the amount of \$202,436.77 second by Mrs. Yockel and carried.

At 7:12 a motion by Mr. Woolston to adjourn the regular meeting second by Mr. Fitzak and carried.

Karen Narburgh,

No Town Meeting for

April 2020

May 2020

Due to Covid

June 12, 2020

At 7:00 pm, Supervisor Gayle Ashbery called to order the regular monthly meeting of the Town Board of the Town of Carlton. Present were the following Board members: Councilman Jeffery Gifaldi, Councilman John Fitzak, Councilwoman Deborah Yockel. Councilman Dana Woolston was excused.

Also present was Kurt VanWycke, Highway Supt. And Douglas Heath, Town Attorney

Roll call and the Pledge of Allegiance, Minutes will be approved at the next meeting.

A motion by Mr. Fitzak to approve the Town to pay \$50.00 per month towards the Deputy Zoning Enforcers phone bill second by Mr. Gifaldi and carried.

A motion by Mrs. Yockel to approve the Supervisors report was seconded by Mr. Fitzak and carried.

A motion by Mrs. Yockel to approve the Town Clerk report was seconded by Mr. Gifaldi and carried.

A motion to approve Justice Hurleys March report that was filed in May by Mr. Fitzak second by Mrs. Yockel.

Mr. VanWycke gave an update on Water and Highway activities.

A motion by Mr. Gifaldi to approve the vouchers in the amount of \$37,358.32 second by Mr. Fitzak and carried.

At 7:12 a motion by Mr. Gifaldi to adjourn the regular meeting second by Mrs. Yockel and carried.

Karen Narburgh,  
Town Clerk

July 14, 2020

At 7:00 pm, Supervisor Gayle Ashbery called to order the regular monthly meeting of the Town Board of the Town of Carlton. Present were the following Board members: Councilman Jeffery Gifaldi, Councilman John Fitzak, and Councilman Dana Woolston, Councilwoman Deborah Yockel was excused.

Also present was Kurt VanWycke, Highway Supt. And Douglas Heath, Town Attorney

Following roll call and the Pledge of Allegiance, the minutes of May 12, 2020 were approved, motion by Mr. Fitzak seconded by Mr. Gifaldi and carried. The Minutes of June 12, 2020 were approved, motion by Mr. Fitzak second by Mr. Gifaldi and carried.

A motion by Mr. Woolston to approve general fund transfers was seconded by Mr. Fitzak and carried. See attached

A motion by Mr. Woolston to approve highway fund transfers was seconded by Mr. Fitzak and carried. See attached

Pending Attorney review a motion by Mr. Woolston to approve requested residential water extensions at 12958 Lakeshore Rd and 13092 Roosevelt Hwy second by Mr. Fitzak.

A motion by Mr. Fitzak to approve the Supervisors report was seconded by Mr. Woolston and carried.

A motion by Mr. Gifaldi to approve the Town Clerk report was seconded by Mr. Fitzak and carried.

A motion by Mr. Woolston to approve Justice Hurleys report second by Mr. Fitzak.

Mr. VanWycke gave an update on Water and Highway activities.

Fire Chief Justin Niederhofer gave a report on the Carlton Fire Company. The Fire companies annual Chicken BBQ is on August 8<sup>th</sup>.

A motion by Mr. Gifaldi to approve the vouchers in the amount of \$204,113.78 second by Mr. Fitzak and carried.

The town wide garbage pickup was discussed.

At 7:29 a motion by Mr. Fitzak to adjourn the regular meeting second by Mr. Woolston and carried.

Karen Narburgh,  
Town Clerk

August 11, 2020

At 7:00 pm, Supervisor Gayle Ashbery called to order the regular monthly meeting of the Town Board of the Town of Carlton. Present were the following Board members: Councilman John Fitzak, Councilwoman Deborah Yockel and Councilman Dana Woolston, Councilman Jeffery Gifaldi was excused.

Also present was Kurt VanWycke, Highway Supt. And Douglas Heath, Town Attorney

Following roll call and the Pledge of Allegiance, the minutes of July 14, 2020 were approved, motion by Mr. Woolston seconded by Mrs. Yockel and carried.

The Town Board discussed the proposed contract with COVA.

A motion by Mr. Fitzak to approve the Supervisors report was seconded by Mr. Woolston and carried.

A motion by Mrs. Yockel to approve the Town Clerk report was seconded by Mr. Fitzak and carried.

A motion by Mr. Fitzak to approve the Zoning report was seconded by Mrs. Yockel and carried.

A motion by Mr. Woolston to approve Justice Hurleys report seconded by Mrs. Yockel and carried.

A motion by Mr. Fitzak to approve Justice Russells report seconded by Mr. Woolston and carried.

Mr. VanWycke gave an update on Water and Highway activities.

The Carlton Fire Company responded to 29 calls at 129 man hours. Year to date the Fire Company has responded to a total of 136 calls with 603 man hours.

Attorney Doug Heath gave an update on his findings on the possible water extensions by Town residents.

A motion by Mr. Fitzak to approve the vouchers in the amount of \$111,675.19 second by Mrs. Yockel and carried.

At 7:31 a motion by Mr. Fitzak to adjourn the regular meeting second by Mrs. Yockel and carried.

Karen Narburgh,  
Town Clerk