

February 13, 2018

At 7:00 pm, Supervisor Gayle Ashbery called to order the regular monthly meeting of the Town Board of the Town of Carlton. Present were the following Board members: Councilman Jeffery Gifaldi, Councilman John Fitzak and Councilwoman Deborah Yockel. Councilman Dana Woolston was excused.

Also present Kurt VanWycke Highway Supt., Doug Heath, Town Attorney, and Paul Chatfield, Town Engineer.

Following roll call and the Pledge of Allegiance, the minutes of January 9, 2018 were approved, motion by Mr. Fitzak seconded by Mr. Gifaldi and carried.

Under Privilege of the floor Eileen Wuethrich requested information as to why the Board meeting minutes were not updated immediately following completion of them.

Deborah Wilson requested if there was going to be an option to pay water bills online. The Town Clerk responded that it is not available with the billing program we have at this time.

Deborah also asked if there was any update on the State Comptroller Audit. Mrs. Ashbery stated that she had no update at this time.

Doug Heath Stated that he would like to have a meeting in the Kent Cemetery with Dave Krull and Kurt VanWycke to go over the Survey map to get a better idea on what is going on with the burial of Mr. Willigans.

Justice Hurley asked Mrs. Ashbery if the Town Board has set a date for his Justice records. Mrs. Ashbery stated that this Audit has not been set up yet.

Paul Chatfield, Town Engineer stated that on 2/8/2018 they held a bid opening of 8 bids for the Town of Carlton Emergency Water Main Repair. The low bidder, V&B Underground Utilities, Inc has formally requested that their bid be withdrawn. The Second bidder was Randsco Pipeline, Inc. Under Chatfields opinion Randsco Pipeline, Inc. is qualified to complete this project.

A motion by Mr. Fitzak to accept the withdrawal of the bid received from V & B Underground Utilities, Inc. for the Town of Carlton Emergency Water Main Repair and returning their 5% Bid Bond; and accept the Bid received from Randsco Pipeline, Inc. for the Town of Carlton Emergency Water Repair for the Total Amount Bid of \$68,823.00, and awarding the contract to them, second by Mr. Gifaldi and carried.

Mr. Chafield stated that he will be working on getting the contract agreements and other DOT permits together and that the project should be able to start in the near future.

Mr. Olles requested a status on the generator that the board was going to be looking into installing. Mrs. Ashbery stated that Mr. Woolston is looking into this and should have information ready for the workshop.

A motion by Mr. Gifaldi to approve the cell phone payments of Lynda Woolston and Kurt VanWycke, Second by Mrs. Yockel and carried.

A motion by Mrs. Yockel to approve a credit line of \$1,000 for both the Town Clerk and the Highway Supt., Second by Mr. Fitzak and carried.

A motion by Mr. Fitzak to approve the amount of \$2.00 per tire without a rim that is dropped off to the town, second by Mrs. Yockel and carried.

A motion by Mrs. Yockel to approve the salary correction for the new hire to \$21.58 per hour, second by Mr. Gifaldi and carried

A motion by Mr. Fitzak to approve the salary correction for the Deputy Highway and Deputy Water positions to \$23.11, second by Mrs. Yockel and carried.

A motion by Mr. Gifaldi to approve the Supervisors report was seconded by Mr. Fitzak and carried.

A motion by Mrs. Yockel to approve the Town Clerks report was seconded by Mr. Fitzak and carried.

Code and Zoning Report will be submitted at the March meeting.

Mr. VanWycke gave an update on Highway and Water Department Activities. He stated that he will be going over the 284 agreement at the workshop meeting. He requested that the Town Board give permission to send the 1Ton truck to Auction and to look into a new water meter reading system. Mrs. Ashbery gave permission for Mr. VanWycke to do both.

Chris Standish of the Carlton Fire Company stated that in the Month of January they responded to 26 Calls at a total of 186 man hours. He also stated that the Fire Company will be hosting a St. Pattys Day Party on March 17<sup>th</sup> at 7pm and a Ham Raffle on March 23<sup>rd</sup> at 6pm.

Legislator Defillips stated that he would like to be in contact with Andrew Niederhofer, Fire Chief regarding the boat that the Fire Company would like to keep down at the point.

General Fund voucher numbers 19-46 for the amount of \$23,406.33 were approved for payment, motion by Mr. Yockel second by Mr. Fitzak and carried.

Highway Fund voucher numbers 25-54 for the amount of \$69,569.39 were approved for payment, motion by Mr. Fitzak second by Mr. Yockel and carried.

Water Fund voucher numbers 4-10 for the amount of \$46,067.34 were approved for payment, motion by Mr. Gifaldi second by Mr. Yockel and carried

Capital Project voucher number 2-3 for the amount of \$ 773.60 was approved for payment, motion by Mr. Fitzak second by Mr. Yockel and carried.

Under Old Business Mr. VanWycke stated that the roof over the Highway garage has been patched and he does not see an immediate need to have it replaced.

The Solar Law will be presented in Local Law Form at the February 22<sup>nd</sup> Meeting

At 7:25 a motion by Mr. Fitzak to Recess the Regular Town Board Meeting to February 22<sup>nd</sup> at 6:30 pm, second by Mr. Gifaldi and carried.